

National AIDS Control Organization

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Ref: EOI/Finance/01/2010

dated: 20.7.2010

Call for Expression of Interest for Hiring of Chartered Accountancy Firms for Internal Audit of 38 UT/District / State AIDS Control Societies (SACS)

1. The Government of India has received credit from the World Bank (Cr.4299-IN), and grant from DFID and other donor partners in various currencies toward the cost of the third phase of National AIDS Control Programme (NACP-III). The Programme is being implemented by National AIDS Control Organization (NACO), Department of AIDS Control, Ministry of Health and Family Welfare, Govt. of India and it is intended to apply part of the proceeds of this financing to eligible payments under contracts for this assignment.
2. The State AIDS Control Societies (SACS), registered Societies under the control of State Government are responsible for implementing the Programme at respective State / U.T. / District level and are the nodal organizations for all state level prevention and control activities planned to be taken up in the states. NACO releases funds to the SACS of 35 States and 3 Municipal / District AIDS Control Societies in Mumbai, Ahmedabad and Chennai for implementation of the NACP-III. The objective of the internal audit is to seek a professional opinion on the adequacy of internal control framework and adherence to the internal control procedures provided in the various guidelines, manuals etc, identifying areas for improvement and critical weaknesses, if any and that funds received and expenditure incurred for the accounting period are in accordance with the laid down financial regulations, procurement procedures and other orders issued from time to time and that proper accounts are maintained at all levels.
3. The NACO now invites CAG empanelled Chartered Accountancy firms to indicate their interest in conducting the internal Audit of SACS. The firms must clearly indicate the SACS for which they are submitting EOIs. The firms may submit EOI for more than 1 SACS.
4. **Eligibility and Assessment Criteria:** The EOIs and capability will be assessed against evidence of skills and experience in providing accountancy services in the State(s). The firm should submit a copy of PAN card, copy of ICAI registration certificate, proof of empanelment with C&AG of India. Application not supported by such documents will be summarily rejected. The minimum eligibility criteria is an under:-
 - (a) In case of proprietorship firm – the proprietor should be FCA with minimum 15 years of registration with ICAI as on 1st January 2010.
 - (b) In case of Partnership firm – the individual partners (minimum two) should be FCA with minimum 10 years registration as on 1st January 2010.
5. **Requirements:** The EOIs should be sent along with an ‘Application Form and Capability Statement’ including a profile of the organization, relevant technical and geographical coverage along with the turnover for the last 3 financial years. A format for ‘Application form and Capability Statement’ is available on the NACO’s website <http://www.nacoonline.org>. Individual CVs are not required at this stage.
6. The individual SACS have also initiated the process of appointment of CA firms as statutory auditor for SACS. The CA firms who are selected as statutory auditor of a particular SACS will not be considered for appointment as internal auditor of the same SACS by NACO.
7. A firm will be selected in accordance with the procedures set out in the World Bank’s [Guidelines: Selection and Employment of Consultants by World Bank Borrowers](#) (current edition which may be seen at NACO’s website at www.nacoonline.org).
8. Any EOI with inadequate information, those which do not meet the above criteria, or those received after the closing date will not be considered. Please note that at this stage no technical and financial proposals are required. Based on the information submitted by the firms in response to this call for EOIs, NACO will prepare state-wise shortlist of (4-6) qualified firms, who would later be issued Request for Proposal (RFP) Document.
9. Interested firms may obtain further information at the address above during office hours [09:00 a.m. to 6:00 p.m.]. Expressions of interest must be delivered to the address above by 6:00 PM on 16.8.2010.

Director (Finance)